


How to read your Monthly Statement

Your details

Please let us know if these change.

Details about your Home Care Package and Client Service Coordinator including phone contact.



Summary Home Care Package Statement for:

John Smith
167 Drury Lane
Bentleigh VIC 3204

Your Statement In Summary

Statement Date	July 2020
Package Type	Level 3
Client Number	Smi022C
Client Service Coordinator	Sally Sample
Contact Number	03 5555 2057

Closing Balance as of 31st July 2020

\$7,336.16

Summary statement for the month ending July 2020

Opening Balance as at 1st March 2020	\$5,685.22
Income received	
■ Government subsidies and income tested fees received	\$2,856.96
Less expenses and charges to Home Care Package	
Package Fees and Charges	-\$866.32
Products and Services	-\$339.70
■ Total Expenditure	-\$1,206.02
Closing Balance as of 31st March 2020	\$7,336.16
Estimated balance	
■ Less pending expenses	-\$175.00
■ Estimated Home Care Package Balance including pending expenses	\$7,161.16

KEY

- **Income received**
The Home Care Package government subsidies and income tested fees received by Benetas.
- **Expenses charged to the Home Care Package**
The Care and Package Management fees and the products and services which have been paid and deducted from your Home Care Package budget. This may include refunds and billing adjustments.
- **Pending expenses**
Products and Services that have been ordered, provided or supplied and are awaiting payment through your package funding. These do not appear in the closing balance, but are considered in your estimated Home Care Package Balance for planning purposes.
- **Estimated Home Care Package Balance**
The money you have left over, after your expenses and pending expenses have been deducted. You can use this money for additional products or services.

Important note:
This statement summarises your Home Care Package income received and expenses paid for the month ending July 2020. Any unspent funds will be rolled over into the next month. You can use your unspent funds for additional approved products and services. Please contact your Client Service Coordinator to make these arrangements.

John Smith

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The 'In Summary' section is a big picture look at your Home Care Package balance, income and expenses.

Closing Balance –
This is your Home Care Package balance at the end of the month, not including pending expenses.

Summary of expenses to your Home Care package including fees, charges, products and services.


The **opening balance** is all of your unspent funds in your Home Care Package carried over from months prior.

Your **Estimated Home Care Package Balance** is your accumulated unspent funds after all expenses and pending expenses are considered.

Your **Home Care Package income** for the month.

Use this **colour coded key** to help you interpret your statement. It defines the key items you see on your statement each month.

How to read your Monthly Statement



Your Statement In Detail

Detailed statement for the month ending July 2020

Income

Date	Description	Quantity	Rate	Amount
Government subsidies and income tested fees received				
31 Mar 2020	Subsidy: Level 3	31 Days	\$92.16	\$2,856.96
Subtotal				\$2,856.96
Total Income				\$2,856.96

Expenses

Date	Description	Quantity	Rate	Amount
Total Expenditure				
Care and Package Management Fees				
31 Mar 2020	External Provider Handling Charge	1 Months	-\$9.48	-\$9.48
31 Mar 2020	Package Management Charge	31 Days	-\$13.82	-\$428.42
31 Mar 2020	Partnership Care Management Charge	31 Days	-\$13.82	-\$428.42
Subtotal				-\$866.32
Products and Services				
06 Jul 2020	Home maintenance (AoK Window Cleaning)	1 Each	-\$100.00	-\$100.00
12 Jul 2020	Gardening (Mark Page)	1 Each	-\$90.00	-\$90.00
04 Jul 2020	BHC - Internal - personal care (Benetas)	1 Hours	-\$49.90	-\$49.90
11 Jul 2020	BHC - Internal - personal care (Benetas)	1 Hours	-\$49.90	-\$49.90
18 Jul 2020	BHC - Internal - personal care (Benetas)	1 Hours	-\$49.90	-\$49.90
Subtotal				-\$339.70
Total Expenditure				-\$1,206.02

Pending Expenses
Products and Services that have been ordered, provided or supplied and are awaiting payment through your package funding. These do not appear in the closing balance, but are considered in your estimated Home Care Package Balance for planning purposes.

Date	Description	Quantity	Rate	Amount
Pending Expenses				
10 Jun 2020	BHC - Podiatry (Denise Setton Podiatrist)	1 Hours	-\$85.00	-\$85.00
11 Jul 2020	Gardening (Mark Page)	1 Each	-\$90.00	-\$90.00
Total Pending Expenses				-\$175.00

Important note:
Please ensure you check all the information that appears on the client statement and report any inaccuracies to your Client Services Coordinator.

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The 'In Detail' section contains all the details relating to your Home Care Package income and expenses.

Details of all **government funding** your package has received including adjustments and subsidies.

The **total income** you have received into your Package balance this month.

Outlines the **fees and charges** applied to your package in the last month.

Details of all **products and services** deducted out of your package in the last month.

Total expenditure
The total amount of money paid and deducted from your Home Care Package in the last month.

Details of all pending expenses in your account, including an explanation of what **pending expenses** are.

The total amount of **pending expenses** on your account.